

AGENDA

**SPECIAL MEETING
BOARD OF COMMISSIONERS
315 WEST SECOND STREET
FRANKFORT, KY 40601
(502) 875-8500**

**MARCH 10, 2003
12:00 P.M. (EST)**

1. ROLL CALL

2. ORDINANCES

- 2.1 An Ordinance Amending Ordinance No. 1, 2001 Series; Ordinance No. 18, 2002 Series; and Frankfort Municipal Code Section 2.93.050 Bi-Weekly Rates.

Purpose: The purpose of this item is to provide first reading of an ordinance to reclassify the position of Senior Staff Planner from Grade 78 to Grade 81.

Background: The Board met on 3/3/03 and extended an offer of employment to Mr. Robert Hewitt for the position of Senior Staff Planner within the Planning & Building Codes Department. The offer of employment was based upon a reclassification of the position to Grade 81.

Recommendation: Approval.

Attachments: Ordinance.

Contact Person:

Name:	Brenda Kersey
Title:	Personnel Director
Department:	City Manager's Office
Phone:	(502) 875-8500
E-Mail:	Bkersey@fewpb.com

3. NEW BUSINESS

- 3.1 Request for Proposals (RFP) for Agent of Record Services on the Group Medical Insurance Coverages for City of Frankfort Employees.

Purpose: The purpose of this item is to authorize an RFP process to retain an agent of record prior to the bidding of group medical insurance coverages for City employees.

Background: The Board of Commissioners provided lengthy discussion on this item at their special meeting on 3/3/03. It was the determination of the Board of Commissioners that this item be tabled to the special meeting on 3/10/03 for further consideration.

City Manager Comments: The administrative recommendation is to consider a renewal of the current comprehensive medical coverages for one year and to further consider a new RFP process for selection of an Agent of Record and solicitation of proposals for a three year comprehensive medical insurance program.

Recommendation: Approval.

Attachments: Request for Qualifications and Request for Proposals for Agent of Record Services, dated 3/3/03.

Contact Person:

Name: Robert Elliott
Title: City Manager
Department: City Manager
Phone: (502) 875-8500
E-Mail: RElliott@fewpb.com.

4. ADJOURNMENT